

Squadron Leadership School is a two-day course designed to (1) enhance a senior member's performance at the squadron level and (2) to increase understanding of the basic function of a squadron and how to improve squadron operations. Topics include Organization of CAP, Progression in the Senior Program, CAP-USAF Liaison Structure, Professional Image, Respecting the American Flag, Effective Communicating, The Military Briefing, The CAP Letter, The Squadron Meeting, Human Resources and Core Values, Sexual Harassment and Discrimination, Aerospace Education, Cadet Programs, and Operations Emergency Services. ***Prerequisites for attendance are completion of Level I and enrollment in one or more specialty tracks.***

Corporate Learning Course is a two-day course that explains how a wing operates in each of CAP's major missions and how mission support contributes to these missions. With this knowledge, senior members learn how they and their units can best support the wing and the corporate role of CAP. Topics include how Aerospace Education, Cadet Programs, and Emergency Service missions interact and support each other, and Core Values. Further topics include the Mission Support Functions: Administration, Personnel, Safety, Inspection, Logistics, Supply, Legal, Insurance, Finance, Professional Development, Public Affairs, and Chaplain. ***Eligible CAP members should attain the technician specialty level and attended SLS.***

Unit Commanders Course is a two-day course that standardizes the training of squadron and group commanders throughout CAP. These commanders are the people responsible for administering programs and managing the volunteer members in the field. UCC discusses the traits and skills new unit commanders will need to develop to effectively manage their units. Topics include recruiting and retention, command responsibility and accountability, safety, how to work with families, management, leadership, communication, and elements of successful units and leaders. UCC is designed around a core/elective format. All courses must complete a core of 9 lessons, but may select 7 lessons from a list of electives. In this way wings can tailor their courses to meet the unique needs of their commanders. All courses last 16 classroom hours and are administered at the group or wing level. ***In Ohio this course is required within one year of appointment as a flight, squadron, or group commander. It is optional for anyone interested in becoming a commander or in helping the flight, squadron, or group commander.***

Region Staff College is a week-long formal in-residence program is required for completion of Level IV. Its purpose is to prepare you to execute duties and responsibilities of executive-level CAP command and staff positions. Courses include lectures and seminars covering Interpersonal Communications, Group Communications, Written Communications, Management, Leadership, and Conference and Training Techniques. ***Eligible CAP officers have completed Level III and hold command or staff positions.***

Alternative Staff Colleges substitute for Region Staff College based on your CAP duty assignment. They are:

- **National Legal Officers' College** (Legal Officers only)
- **CAP Inspector General College** (for IG, IG Staff, Region/Wing/Group Commanders, Legal Officers and other IG-involved personnel, only)
- **Chaplain Service Region Staff College** (Chaplain Service personnel only, two sessions within five years)

National Staff College is a week-long executive-level in-residence course for senior members to function at the executive level in CAP. Its purpose is to provide CAP field grade officers the types of developmental experiences required to manage complex programs. The curriculum includes executive leadership, principles of organizations, group dynamics, strategic planning, ethical business conduct, interagency cooperation and strategic resource management. The faculty is made of CAP personnel, Air Force Reserve officers and faculty members of various Air University professional military education schools. ***Attendees must hold the rank of major or above and have attended Region Staff College. Commanders are especially encouraged to apply.***

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